



Indian Sign Language Research and Training Centre (ISLRTC)

Department of Empowerment of Persons with Disabilities, Divyangjan
Ministry of Social Justice & Empowerment, Government of India,
Module No.403-405, 4th Floor, NSIC Business Park,
Okhla Industrial Park, New Delhi- 110020
Telephone: 20883013, Email- islrtnewdelhi@gmail.com

APPLICATION FOR ADVANCE OF T.A. ON TOUR

1. Name :
2. Designation :
3. Whether Permanent/Temporary :
4. Office/Section in which working :
5. Pay+ Grade Pay :
6. Place to be visited and period of halt at each station :
7. Purpose of tour :
8. Has the tour programme been approved by Competent Authority :
9. Duration of journey (in days) :
10. Rail/Road fare by the entitled class/classes by which the Government servant proposes to travel for both outward and inward journey :
11. Daily allowances entitled :
 - (a) For Journey Period : Rs.
 - (b) For the holts : Rs.

- TOTAL :
12. Total R.A. + D.A.(10+11) :
13. Amount of advance required :
14. Whether any earlier advance is outstanding :
If so, the date on which TA bill was submitted.

I declare that the particulars furnished above are correct.

Station :-

Signature of the Government Servant

Date :-