

Indian Sign Language Research and Training Centre (ISLRTC)
Department of Empowerment of Persons with Disabilities (Divyangjan),
Ministry of Social Justice & Empowerment, Govt. of India,
Module No. 403-405, 4th Floor, NSIC Business Park,
Okhla Industrial Estate, New Delhi-110020

F. No. IS-01001/7/2021-ISLRTC-D

Date: 24th August, 2022

NOTIFICATION FOR FILLING UP THE POST OF ACCOUNTANT

Indian Sign Language Research and Training Centre (ISLRTC), is an Autonomous body under the Department of Empowerment of Persons with Disabilities (DEPwD), Ministry of Social Justice & Empowerment, Government of India.

2. The Centre invites applications for filling up 01 post of Accountant on regular basis. For details, eligibility condition for the post and application proforma, please visit our website: <http://www.islrtc.nic.in>. The applications in the prescribed proforma along with requisite documents should reach “**Dy. Director (Admin.), Indian Sign Language Research and Training Centre (ISLRTC), Module No. 403-405, 4th Floor, NSIC Business Park, Okhla Industrial Estate, New Delhi-110020**”. Last date and time for receipt of applications by post / by hand is 26th September, 2022 (up to 05:30 PM).

(Sanjay Kumar)
Dy. Director (A) and Officer-in-Charge

F. No. IS-01001/7/2021-ISLRTC-D/
Indian Sign Language Research and Training Centre (ISLRTC)
Department of Empowerment of Persons with Disabilities (Divyangjan),
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Module No. 403-405, 4th Floor, NSIC Business Park,
Okhla Industrial Estate, New Delhi-110020

Date: 24th August, 2022

VACANCY NOTIFICATION
Advt. No.: ISLRTC/ACCTS/2022

Subject: Inviting application for filling up of one (01) post of Accountant in Indian Sign Language Research and Training Centre (ISLRTC) on Direct Recruitment.

Indian Sign Language Research and Training Centre (ISLRTC), is an Autonomous body under the Department of Empowerment of Persons with Disabilities (DEPwD), Ministry of Social Justice & Empowerment, Government of India. The objective of the Centre is to develop manpower for using, teaching and conducting research in Indian Sign Language. The Centre invites applications for filling up Accountant post on direct recruitment.

2. Details and eligibility condition for the post is as follows:

| | | |
|-------|---|--|
| i) | Name of the post | Accountant |
| ii) | No. of posts | 01 (Un-Reserved) |
| iii) | Classification | Non-Ministerial |
| iv) | Scale of Pay | Rs. 5,200-20,200 GP Rs. 2400/- (Level-4) as per 7 th CPC |
| v) | Age limit for direct requirement | Below 30 years |
| vi) | Education and other qualification required for direct recruits | |
| | Essential | |
| | a. Degree in Commerce from a recognized university. b. Knowledge of Government rules and regulations. | |
| | Desirable | |
| | a. 2 years experience in Accounts in Govt. / Semi-Govt. / Autonomous bodies. b. Familiar with Accounts and computer knowledge of MS Office or other Financial Accounting packages. | |
| vii) | Whether age and educational qualifications prescribed for direct recruits will apply in case of promotions. | Not applicable |
| viii) | Period of probation, if any | Two Years |
| ix) | Method of recruitment whether by direct or by deputation / transfer and percentage of vacancies to be filled by various methods. | Direct, failing which, by deputation from Central / State Government autonomous institutes holding analogous posts. |
| x) | In case recruitment is by promotion or transfer, grade from deputation be made. | Not applicable |
| xi) | If a departmental promotion committee exists, what is its composition | To be decided by Director, ISLRTC. |
| xii) | Remarks | The incumbent of the post will have to obtain Basic level ISL Course of 90 hours within 9 months from the date of joining. |

3. Crucial date for determining upper age limit and eligibility condition will be 26th September, 2022. The Centre reserves the right to shortlist the number of applications based on the criteria of higher qualification and career profile of the applicants and the decision of the Centre in this regards shall be final. It is also advised to visit our website: <http://www.islrtc.nic.in>. Last date and time for receipt of applications by post / by hand is 26th September, 2022 (up to 05:30 PM).

4. Applicant may apply on prescribed application form (**Annexure**) provided in the website: <http://www.islrtc.nic.in> alongwith the notification.

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5. The applicant should ensure that he/she fulfils the eligibility criteria and other norms mentioned in the advertisement as on the specified dates and that the particulars furnished are correct in all respect. In case, it is detected at any stage of the recruitment process that a candidate doesn't fulfill the eligibility norms and/ or that he/she has furnished any incorrect/false information or has suppressed any material/fact(s), his/her candidature shall stand automatically cancelled. If any of the above shortcoming(s) is/are detected even after appointment, his/her services are liable to be terminated without notice.

6. Centre reserves the right to cancel the advertisement and / or the selection process at its discretion.

7. The applicant are required to remit the Application Fee as given below through Demand Draft raised in favour of "**Indian Sign Language Research and Training Centre**" Payable at **New Delhi** as per the details given below and the fee is non-refundable in any case.

| Sl. No. | Category | Fee payable |
|---------|--|-------------|
| 1. | General and all others | Rs. 500/- |
| 2. | Women candidates and candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST), Persons with Disabilities (PwD) and Ex-servicemen (ESM) are exempted from payment of fee. | |

8. Incomplete application will be summarily rejected. Application once submitted cannot be altered / resubmitted, under any circumstances. Further, no request with respect to making changes in any data / particulars entered by the candidate in the application will be entertained once the application is submitted.

9. Canvassing in any form or bringing outside influence will be treated as disqualification.

10. Persons serving in Govt. / Semi-Govt. / PSUs / Autonomous Organization, should apply THROUGH PROPER CHANNEL failing which such candidates shall be required to produce NOC at the time of Written / Trade / Computer Test, provided they must have sent an Advance Copy.

11. ISLRTC strives to have a workforce who reflects gender balance and women candidates are encouraged to apply.

12. Applicants selected for appointment may be required to go through police verification before or after joining.

13. Essential qualifications / experience prescribed is the minimum and mere possession of them will not entitle an applicant to be called for written test / interview. In case of large number of applicants, the scrutiny committee may apply higher benchmark than the minimum essential / desirable qualifications to shortlist the candidates for written test / interview.

14. The Centre reserves the right to:

- (a) Withdraw the advertisement either partly or wholly at any time without assigning any reason to this effect.
- (b) Fill or not to fill up some or all the posts advertised for any reasons whatsoever.
- (c) Increase/decrease the number of posts without giving any reason.
- (d) Any addition/deletion and changes in matter of terms and conditions given in this notification of recruitment.

15. Applicant must produce original certificates and other documents at the time of document verification (if called for written test/interview).

16. Only Birth Certificate / Secondary School Leaving Certificate (SSLC)/ Matriculation/ SSC Mark sheet or certificate issued by the concerned education board will be considered as proof of date of birth. No other document will be accepted for verification of date of birth. No subsequent request for change will be considered or granted.

17. The character of a person for direct recruitment to the service must be such as to render him/her suitable in all respects for appointment to the Govt. service. Persons dismissed by the Union Government or by a State Government or by a Local Authority or a Government Corporation owned or controlled by the Central Government or State Government will be deemed to be ineligible for appointment.

18. The appointee including the in-service candidates shall be governed by the New Pension Scheme (NPS) introduced by Govt. of India.
19. A candidate's admission to the Written test / Interview and subsequent process is strictly provisional. The mere fact that the call letter(s)/has been issued to the candidate does not imply that his/her candidature has been finally cleared by the ISLRTC, Delhi.
20. Age relaxation will be given to SC/ ST/ OBC/ PWD applicants as per Government guidelines. Upper age is relaxable by 5 years for SC/ST applicants, by 3 years for OBC applicants, by 5 years for Govt. / Semi-Govt. / PSUs / Autonomous Organization and by 10 years for PWD applicants.
21. Request for change of mailing address or e-mail address during the process of recruitment will not be entertained under any circumstances. The Centre will not be responsible for any loss of e-mail, loss of any communication due to wrong address provided by the candidates. No correspondence or query will be entertained from the candidates regarding the eligibility, status of applications, postal delays, conduct and result of tests, selection process etc.
22. No TA/DA and accommodation shall be provided for attending Written test / Interview.
23. Call letters and other correspondence for attending the Written test / Interview, etc., will be sent only to the eligible candidates by email only.
24. After joining the service, the persons will have to abide by the Rules, Regulations, Ordinances, Statutes and Act of the Centre applicable from time to time. He / She may be assigned any duty within or outside the Centre depending upon the exigency of the work.
25. Candidates, who have obtained degrees or diplomas or certificates for various courses from any institution declared fake/derecognized by the UGC/AICTE/PCI/AIU shall not be eligible for being considered for recruitment to the posts advertised. If this is detected at any stage during their service, their service will be terminated forthwith.
26. Other Terms and Conditions shall be as per Recruitment Rules of Central Government and orders as applicable to the Centre.
27. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Director, ISLRTC, Delhi in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination/ interview will be final and no query or correspondence will be entertained in this connection from any individual or his/her agency.
28. No person shall be recruited unless he / she is in good mental and physical health and free from any physical defect that is likely to interfere with the efficient performance of his official duties. Candidate has to submit Medical Fitness Certificate issued by an authorized Government Medical Officer at the time of joining the Centre.
29. In case any dispute arises on account of interpretation of clauses in any version of this Advertisement in language other than Hindi / English, the Bilingual version available on the ISLRTC, Delhi website: <http://www.islrtc.nic.in> shall prevail.

(Sanjay Kumar)
Dy. Director (A) and Officer-in-Charge